



# INDIRA GANDHI GOVT. DENTAL COLLEGE, JAMMU.

Address:- Rehari Chungi, Jammu, Jammu & Kashmir, 180005  
Email ID: [principaliggdc-jk@nic.in](mailto:principaliggdc-jk@nic.in) [iggdcjprincipal@yahoo.com](mailto:iggdcjprincipal@yahoo.com)  
Ph. No: [0191-2565630](tel:0191-2565630), [2564962](tel:2564962) Fax No: [0191-2565588](tel:0191-2565588)

## Notice Inviting e-Tender

**ENIT No. 1 of 2019-20 Dt: 09-07-2019**

For and on behalf of the Hon'ble Governor of Jammu and Kashmir State, sealed tenders affixed with ₹ 5/- revenue stamps are invited from the Publishers/Firms registered with Federation of Publishers & Book Seller association of India for more than 5 years as well as registered with Health & Medical Education Department of J&K State under two bid form (i) Technical Bid (ii) Financial Bid

Description	Estimated Cost (₹. in lacs)	Earnest Money Deposit (₹.)	Cost of Tender Document (₹.)	Validity of Rate Contract
Purchase of Books and Journals(Print)	₹. 15.60 lacs	₹. 30,000/-	₹.500/-	1 year

1. The Bidding documents/NIT can be downloaded from the website <http://jktenders.gov.in> or <http://iggdcj.edu.in> from **15-07-2019 to 23-07-2019**.
2. The bids shall be submitted in electronic format on the website <http://jktenders.gov.in> from **15-07-2019 to 23-07-2019**
3. The Technical bid shall be opened on at **Principal's Chamber on 25-07-2019** and the financial bid of the bidders who shall qualify the technical criteria shall be opened at **Principal's Chamber on 30-07-2019**
4. List of tender documents (as **Technical bid**) to be scanned and uploaded within the period of bid submission.
  - a. EMD in the form of CDR/FDR pledged to Accounts Officer, Indira Gandhi Govt. Dental College, Jammu. The tenderers should submit the last year income tax return alongwith tender.
  - b. Federation of Publishers & Booksellers Association of India (FPBAI) Membership duly renewed for the financial year 2019-20 valid up to ending March, 2020.
  - c. Permanent Account Number (PAN Card).
  - d. Demand draft towards the cost of tender documents, drawn in favour of Accounts Officer, Indira Gandhi Govt. Dental College, Jammu.
  - e. Experience/Clientage for supply of books, duly supported by '**Purchase Orders**' and '**Successful Completion Certificate**' of supply from the intending institutions. (The prospective bidder should have supplied books of at least worth ₹10.00 (Ten) lacs annually to the reputed Educational/Research Institutes/Universities/Govt. Medical Colleges during the last three financial years).



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- f. The tenderer should have at least one single order of ₹10.00 (ten) lacs from any of Govt. Medical College/Medical College/Govt. Dental College/ duly supported with '**Successful Completion Certificate**' of supply from the intending institution.
  - g. The tenderer has not been blacklisted in the past by any Govt./Private Institute of the Country and there is no vigilance/any other investigating agency, case pending against the tenderer's firm.
  - h. The tenderer should submit the **list of books**, available with firm/agency against the list of recommended books uploaded with e-tender by the Medical/Dental Colleges. The price (in Rupees, without discount) should be clearly mentioned against each book.
  - i. EMD amounting to ₹ 30,000/- in the form of CDR/FDR pledged to Accounts Officer, Indira Gandhi Govt. Dental College, Jammu and payable at J&K Bank, Rehari Chungi, Jammu.
  - j. An undertaking through affidavit that the tenderer has never been blacklisted by any Govt. Organization.
  - k. The supplier shall furnish the latest Tax/VAT/GST clearance certificate.
  - l. The supplier/tenderer shall furnish a bank performance certificate.
  - m. The supplier shall furnish an affidavit to the effect that he has not been declared as defaulter by any University/Medical College/Dental College/Institution related to the procurement of books/journals/magazines etc.
5. The hard copies of the documents mentioned at S.No.4 must be delivered in the office of the Principal, Indira Gandhi Govt. Dental College, Rehari Chungi, Jammu, 180005 (J&K) on or before **23-07-2019** by speed post/registered post/courier/by hand. If the office happens to be closed on the date of receipt as specified, the same must be delivered on the next working day at the same time and venue.
6. To participate in the bidding process:
- a. The bidders should have the Digital Signature Certificate (DSC) as per Information Technology Act-2000 to participate in online bidding.
  - b. Bids will be opened online as per time schedule mentioned above.
  - c. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with the bid.
  - d. Indira Gandhi Govt. Dental College, Jammu will not be responsible for any delay in online submission of bids whatsoever reasons may be.
  - e. All the required information for bid must be filled and submitted online.
  - f. The details of cost of documents, EMD specified in the tender documents should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.



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7. Other **Terms and Conditions for supply of books** and format for **Financial bid** are enclosed as **Annexure I**.

Principal,  
Indira Gandhi Govt. Dental College,  
Jammu.

No:IGGDCJ/Estt/Pur/623-29

Date: 09 -07-2019

**Copy to the:-**

1. Commisioner Secretray to Govt. Health & Medical Education Department, Civil Secretraiat, Srinagar for information.
2. Principa, Indira Gandhi Govt. Dental College, Jammu for information and necessary action.
3. Prof. & HOD Department of Pedodontics (Officer Incharge Central Library), Indira Gandhi Govt. Dental College, Jammu for information.
4. Medical Superintendent (Member Secretary Purchase), Government Dental Hospital (IGGDC), Jammu for information and necessary action.
5. **Joint Director Information Department Jammu for publication of Tender Notice in at least two leading National Papers preferably "The Hindu" and "Times of India" and two local papers preferably "Daily Excelsior" and "Greater Kashmir". The cuttings may be sent to this office for confirmation.**
6. Accounts Officer, Indira Gandhi Govt. Dental College, Jammu for information & necessary action.
7. Sh. Anish Chib, Computer Programmer (l/c Computer Section), Indira Gandhi Govt. Dental College, Jammu for information and with the request to place the tender documents on website of Indira Gandhi Govt. Dental College, Jammu.



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## Annexure-I

### TERMS AND CONDITIONS FOR SUPPLY OF BOOKS

1. Supply of books F.O.R. Central Library, Indira Gandhi Govt. Dental College, Jammu , Rehari Chungi, 180005, Jammu will be made only by registered post/courier or through messenger at the cost of Firm/Agency.
2. The agreement of the terms and conditions for the supply of books shall be submitted by the firm/agency, duly signed and witnessed in case the contract is awarded.
3. Books/Publications/Journals shall be supplied in good physical condition/brand new. Damaged/ defective copies shall not be accepted and will be returned at the cost of Firm/Agency.
4. The supplies should be time bound, failing which the order would automatically be treated as cancelled.
5. The sum of approximately ₹ 15.60 lacs, which may increase subject to the availability of funds likely to be spent for the purchase of books.
6. An earnest money of ₹ 30,000/- in the shape of CDR/FDR pledged in favour of the 'Accounts Officer, Indira Gandhi Govt. Dental College, Jammu, of any nationalized/scheduled Bank, payable at Jammu.
7. The approved rate contract after finalizing the NIT for the supply of books shall remain valid for a period of one year from the date of award of Rate Contract..
8. Only latest editions are to be supplied even if remainder titles are mentioned in our purchase order.
9. Books can be added any time till the end of the contract in the list provided by the Institute at the time of seeking the tender from the Firms/Agencies.
10. Low priced editions shall be supplied unless or otherwise specified and any book, if available, from any other source at lower price than the rate quoted by the tenderer, the same shall be procured at lower rate.
11. Firm/Agency has to submit the bills in triplicate quoting our order number and date.
12. The bills in triplicate must contain a certificate that authorized publisher's prices have been charged after providing approved discount and they are latest editions and not remainder titles alongwith PAN number of the firm/Agency
13. The bill should be accompanied with price proof.
14. Serial number given in our order list should be mentioned against each item in the bill and in all the further correspondence of the Firm/Agency.
15. Please note that the same Indian/Asian edition of books available in the market should be supplied even if foreign edition is mentioned in our order unless otherwise specified.



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16. In case of foreign publications, the original prices in the foreign currency shall be mentioned in the bill along with the Rupee prices charged in accordance with the approved rate of exchange as on the date of billing.
17. Supply of foreign publications at the GOC/ Bank exchange rate (whichever is lower) shall be executed and attested stamped copy of the GOC/Bank exchange rates certificate be attached.
18. The foreign books available in dual currencies should be billed in the currency by which the converted cost is the lowest in Indian rupees.
19. One bill shall cover books pertaining to one order only.
20. A multi-volume publication if mentioned twice, only one set be supplied.
21. The supplier undertakes to refund the amount, if charged in excess than the prices of books.
22. The payment shall be released after the receipt of books and their verification by the committee constituted for the purpose.
23. If any discrepancy is found in the consignment, it will be returned at supplier's cost.
24. Defective copy/copies, if any supplied, will be returned even if stamped, accessioned after any length of time, when detected by the Institute.
25. Technical Bids shall be scrutinized and evaluated by the Institute. Financial bids of only those tenderers shall be considered/opened who shall qualify in the "Technical Bid".
26. Tenders shall be entertained from only those applicants who have downloaded and submitted the tender by participating in e-tendering, after paying the requisite tender fee.
27. Conditional tenders shall not be accepted. Tenders received after due date and time will be rejected.
28. In case the date of opening of tenders is declared/happens to be a public holiday, including the closure of the Institute due to any unforeseen event, the tender will be opened on the next working day at the stipulated time.
29. No banned book(s) shall be supplied and if any such book is supplied, the same shall be forfeited.
30. Decision of the Principal Indira Gandhi Govt. Dental College, Jammu, on any dispute related to this tender shall be final and binding on the supplier.
31. The Principal, Indira Gandhi Govt. Dental College, Jammu, reserves the right to accept or to cancel/reject/modify any or all item(s) of the tender at any stage without assigning any reason.

**(Signature of the Supplier)**